

**OFFICE OF THE DEAN STUDENT WELFARE  
PANJAB UNIVERSITY, CHANDIGARH**

No. DSW/21 2120  
Date: 16/07/21

**CIRCULAR**

It is submitted that all departments, hostels (boys and girls) of Panjab University, Chandigarh hereby are requested to submit their data of water cooler and water purifier (existing and serviceable /unserviceable) of their department and hostels alongwith date of purchase, from which fund the said water cooler was purchased/procured by them, to the office of Dean Students Welfare by 30.07.2021.

Further, it is requested to kindly submit the fresh demand of water cooler with justification duly signed by head of the department and hostel warden to the undersigned immediately so that cases can be put up to technical committee and purchase committee of DSW, constituted by the Vice Chancellor, for providing water cooler in near future.

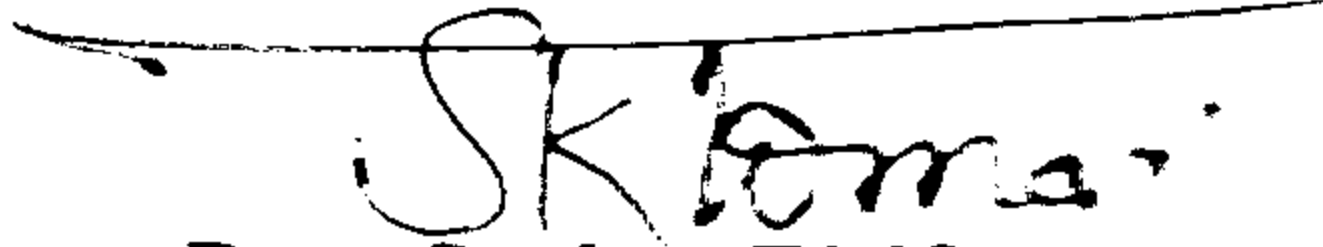
**1. Performa of water cooler**

Sr. No.	Name of the Departments/ Hostels (Boys and Girls)	No. of existing and serviceable water cooler	Date of purchase of Water cooler	Specify the fund under which the water cooler has been provided to you.	No. of Unserviceable water cooler	New demand of water cooler

**2. Performa of water purifier**

Sr. No.	Name of the Departments/ Hostels (Boys and Girls)	No. of existing and serviceable water purifier	Date of purchase of water purifier	Specify the fund under which the water purifier has been provided to you.	No. of Unserviceable water purifier	Total No water purifier for the purpose of AMC	New demand of water purifier

This is for your information and necessary action.

  
Dean Student Welfare  
16/07/2021

All Chairpersons of departments of Panjab University.

All Wardens of Hostels (Boys & Girls) of Panjab University.