

**OFFICE OF THE DEAN STUDENT WELFARE
PANJAB UNIVERSITY, CHANDIGARH**

No. DSW/24/ 968
Date: 12/4/24

CIRCULAR

It is submitted that all departments, hostels (boys and girls) of Panjab University, Chandigarh hereby are requested to submit their data of water purifier (existing and serviceable /unserviceable) of their department and hostels alongwith date of purchase/installation, from which fund the said ceiling fans was purchased/procured by them, to the office of Dean Students Welfare by 09.05.2024.

Further, it is requested to kindly submit the fresh demand of ceiling fans with justification duly signed by head of the department and hostel warden to the undersigned immediately so that cases can be put up to technical committee and purchase committee of DSW, constituted by the Vice Chancellor, for providing ceiling fans in near future.

Sr. No	Name of the Departments/ Hostels (Boys and Girls)	No. of existing and serviceable ceiling fans	Date of purchase /installation of ceiling fans	Specify the fund under which the ceiling fans has been provided to you.	No. of Unserviceable ceiling fans	Fresh demand of ceiling fans	Remarks
1.							

This is for your information and necessary action.


Dean Student Welfare

Issued to:-

1. Director, Computer Science is requested to circulate this circular to all Chairpersons/Coordinators/Directors of departments, Panjab University, Chandigarh.
2. All Wardens of Hostels (Boys & Girls) of Panjab University.