

ADVISORY/GENERAL SOP for Hostels

D-Dsa/22/147
13/01/22

1. Wardens to ensure that hostel staff and residents are fully vaccinated (i.e. two doses). A certificate of vaccination be checked as a proof.
2. A contact number of local guardian must be provided by all the hostellers in the concerned hostel so that they can be contacted in case of any emergency. The list must be available with the Attendants/Security Guards of the hostels.
3. Movement register of the residents will be maintained. Residents will go out of the hostel only if it is mandatory. No night out will be allowed.
4. Residents will always keep sanitizers with them.
5. Visitors will not be allowed in the hostel.
6. Parents may meet their ward only with the permission of the Warden.
7. No resident will be allowed to enter into Common Room to watch T.V. or switch on Air Conditioner etc.
8. Residents should not roam unnecessarily in the hostel and should not sit in groups inside the hostel.
9. Residents must wear mask in the hostel when out of their room, except at the time of taking meal.
10. Residents should maintain social distancing.
11. Self-monitoring of health is advisable. Any illness should be reported to his/her immediate supervisor/research supervisor/Warden and Chairperson of the department.
12. Sharing of items- phone, books, pens etc. be strictly avoided.
13. Residents should not spit in and around the hostel or anywhere. In dire circumstances, they can only spit in the washbasin of the toilets and then rinse it with water.
14. Masks should be worn such that it snugly covers the nose as well as the mouth. The cloth mask should be washed with soap and water daily after use.
15. Residents should wash their hands with soap for at least 20 seconds by applying soap gently on the palm and back of the hand including web spaces between the fingers.

[Signature]
Dean Student Welfare
13.1.2022

Forward to:
All Wardens, P.V. Hostels